

## **LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000) whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

### **Private meetings**

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email [andrew.beesley@onesource.co.uk](mailto:andrew.beesley@onesource.co.uk)

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	Two year contract extension of 0-19 Healthy Child Programme (Health Visiting for 0-5s and School Nursing for 5-19s) The Cabinet Member for Adult Social Care and Health will be asked to approve the extension of the contract.	Cabinet Member for Health and Adult Care Services	Not before July	All relevant Members, officers and business partners will be consulted.	Rebecca Amy-Smith Senior Commissioner and Projects Manager rebecca.amy-smith@havering.gov.uk	42 2yr contract ext health visiting & school nursing 0 - 19 healthy child prog NELFT
	Mead Primary School. Expansion of Infants School (KS1) by One Form of Entry, expansion of Nursery and reclassification of Additional Resource Provision The Director of Children's Services will be asked to make an award of contract.	Director Children's Services	Not before July	All business partners will be consulted by email.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow
	Construction of new nursery at Towers Infant School	Cabinet Member for Education, Children & Families	Not before July	Legal, Finance, Equalities, HR	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Cabinet Report 4th November 2016 to create.

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	Two classroom extension and staffroom infill to Whybridge Infants School	Cabinet Member for Education, Children & Families	Not before July	Legal, Finance, Equalities, HR	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Cabinet Report 4th November 2016 to create.
	James Oglethorpe School - Authority to award a negotiated contract for the construction of new nursery and further internal refurbishments to existing school to complete the expansion to two forms of entry. The Director of Children's Services will be asked to give authority to negotiate and award the contract for this project..	Director Children's Services	Not before July	All business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow
	Dame Tipping School - Proposed demolition and removal of two dilapidated classrooms and replacement in modular construction	Director Children's Services	Not before July	All business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow

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	The Director of Children's Services will be asked to give authority to award the contract for this project.					
	Extensions and Refurbishments to the Robert Beard Centre for the Pupil Referral Service The Director of Children's Services will be asked to grant authority to enter in to a contract for extension and refurbishment works for the Pupil Referral Service to the Robert Beard Centre	Director Children's Services	Not before July	All relevant, Members, Officers and Business Partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	Document To Follow
	Award of Contract for Domestic Violence Support The Director of Adult Services will be asked to approve the award of contract to the preferred provider following the completion of competitive tender process	Director of Adult Social Care and Health	Not before July	All relevant Members, officers and business partners will be consulted.	Susan Shepherd Commission and Project Manager Susan.Shepherd@haverling.gov.uk Tel: 01708 433021	Document To Follow

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	Tender closes on the 10 <sup>th</sup> May 2018.					
	<p>Bridge Close - authority to secure funding from the Affordable Housing Grant Programme 2016 - 2021. The Leader of the Council will be asked to approve a bid submission to the Greater London Authority for £1.54m grant funding from the Affordable Housing Grant 2016 - 2021 Programme to support the delivery of affordable housing at Bridge Close, Romford (this is in addition to Housing Zone grant already secured); and</p> <p>Subject to the bid being approved by the GLA, grant authority to the Director of Neighbourhood Services to accept the funding and finalise the terms of the agreement</p>	Leader of the Council	Not before July	All relevant Members, officers, stakeholders and business partners will be consulted	David Covill Regeneration Consultant david.covill@havering.gov.uk	Document To Follow

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	Proposed Purchase Option for Mercury Land Holdings Ltd to acquire Quarles Campus, Tring Gardens, Harold Hill, Romford The Director of Neighbourhoods will be asked to grant an Option to Purchase to Mercury Land Holdings in respect of the Quarles Campus.	Director Neighbourhoods	Not before July	All relevant Members, officers, stakeholders and business partners will be consulted.	Neil Dadswell Property Services Manager neil.dadswell@onesource.co.uk	Document To Follow
	GLA Bids July 2018 The Leader of the Council will be asked to approve an application for funding in excess of £500k to support the development and regeneration of the 67 acre Bretons site. The Leader of the Council will be asked to approve an application for funding amounting to £5m to the GLA and ESF.	Leader of the Council	Not before July	All relevant, Members, officers and stakeholders will be consulted.	Reedah El-Saie Commercial Development Project Manager reedah.el-saie@haverling.gov.uk	

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	<p>An outline business plan was completed and approved in August 2017 to progress with the Bretons development phase, which includes applications for funding. A detailed business plan outlining funding opportunities and forecasts will be presented in October 2018.</p> <p>The matter is being presented using the urgency procedure and Call-in will therefore not apply.</p>					
	<p>Provision of Passenger Transport Services to Thurrock Council</p> <p>The Interim Chief Executive of OneSource will be asked to approve the submission of a competitive tender for the continuance of PTS work (Home to School Transport) currently undertaken on behalf of Thurrock Council for a</p>	Chief Executive OneSource	Not before July	All relevant Members Officers and business partners will be consulted.	<p>Mark Butler</p> <p>mark.butler@haverling.gov.uk</p> <p>Tel: 01708 432947</p>	

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	further 12 month period commencing September 2018.					
	The Development of a Semi-Independent Provision and Residential Units in Borough Cabinet will be asked to approve this development proposal.	Cabinet	July	All relevant Members, officers, stakeholders and business partners will be consulted. A project group has been established.	Paul Burgin	Document To Follow
	Contract award for the Provision of the Integrated Sexual Health Service Cabinet will be asked to award the contract for the provision of the Integrated Sexual Health Service. The contract value will be in excess of £10 million.	Cabinet	July	Corporate Services and all relevant Members, officers and business partners will be consulted.	Daren Mulley  daren.mulley@havering.gov.uk	Document To Follow
	Commissioning Plan for Education Provision 2019-2023 Cabinet will be asked to approve the Commissioning Plan for Education Provision	Cabinet	July	All Parents and Carers of pupils attending Havering schools, academies and Colleges, School Governing bodies, Teaching & Non-teaching staff of Havering	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk	Document To Follow



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	2019-2023			schools, academies and Colleges, All Early Years providers in maintained schools and Private settings, Trade union representatives, the Diocese of Brentwood & Chelmsford, MPs and Ward Councillors and Council Chief Officers and Senior Managers		
	<p>Funding Applications to Veolia Haverling Riverside Maintenance Trust</p> <p>Cabinet will be given an update further to the Cabinet report considered in May, 2017 and will be asked to:</p> <ol style="list-style-type: none"> <li>1. Agree that the Council prepares and submits funding applications to the Veolia Haverling Riverside Maintenance Trust (the "Trust") that meet the Trust objects and that the Chief</li> </ol>	Cabinet	July	All relevant Members, officers and business partners will be consulted.	<p>Chris Smart</p> <p>chris.smart@haverling.gov.uk</p> <p>Tel: 01708 432150</p>	Document To Follow

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	<p>Executive after consultation with the Leader shall have delegated authority to identify those projects and make the applications.</p> <p>2. Delegate authority to the Chief Executive after consultation with Director of Legal and Governance and the section 151 officer, to implement the resulting projects as will be identified above.</p>					
	<p>Update of the Council's Medium Term Financial Strategy (MTFS) and budget for 2019/20</p> <p>Cabinet will be asked to consider the updated MTFS position and agree the plan for the budget setting process for 2019/20.</p>	Cabinet	July	All relevant Members, Officers and Business partners will be consulted.	<p>Richard Tyler  Finance Strategy Manager  Richard.Tyler@onesource.co.uk  Tel: 01708 433340</p>	Document To Follow

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	Havering Adult College sub-contracting DPS Cabinet will be asked to approve Havering Adult College's subcontracting arrangement	Cabinet Member for Education, Children & Families	Not before August	All relevant Members and officers will be consulted together with business partners, through Checkpoint including legal, finance, HR, and business growth.		
	Building works to accommodate a One Form Entry expansion of The Royal Liberty School The Director will be asked to give authority to award the contract for building works.	Director Children's Services	August	All relevant Members, officers and business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	
	Building works to accommodate a two form of entry expansion of Marshalls Park School. The Director will be asked to give authority to award the contract for building works to expand the school.	Director Children's Services	Not before August	All relevant Members, officers and business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	

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	Havering Community Infrastructure Levy - Draft Charging Schedule Cabinet will be asked to approve the Havering Community Infrastructure Levy Draft Charging Schedule	Cabinet	August	Consultation will take place with necessary Council officers in the preparation of the Havering Community Infrastructure Levy Draft Charging Schedule. All relevant Members and business partners will be consulted.  Thereafter, subject to Cabinet approval, the Draft Charging Schedule will be subject to public consultation with a wide range of external consultees (including those on the Havering Local Plan database)	Martyn Thomas Development and Transport Planning Group Manager martyn.thomas@haverling.gov.uk Tel: 01708 432845	Document To Follow
	Contract award for the provision of an Integrated Sexual Health Service The Interim Director of Public Health will be asked to award the contract for the provision of an integrated sexual health service.	Director, Public Health (Interim)	Not before August	All relevant Members, officers and business partners will be consulted.	Daren Mulley  daren.mulley@haverling.gov.uk	

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	Personal Budget Policy and Guide for Parents Cabinet will be asked to consider the personal budgets and guide for parents and agree its content.	Cabinet	September	All relevant Members, officers, business partners will be consulted together with Positive Parents.	Priti Gabberia priti.gabberia@havering.gov.uk	Document To Follow
	Social Cohesion Strategy Cabinet will be asked to agree the Council's new Social Cohesion Strategy.	Cabinet	September	All departments of the Council will be consulted. Should Cabinet agree this strategy, it will be subject to wider consultation within the Community.	Vernal Scott Corporate Diversity Advisor vernal.scott@havering.gov.uk	Document To Follow
	Developing the Local Voluntary and Community Sector Cabinet will be asked to approve the allocation of the remaining Performance Reward Grant.	Cabinet	September	Finance, Legal, Equalities and Human Resources will all be consulted.	Jerry Haley Community Safety Officer (Strategies). jerry.haley@havering.gov.uk	Document To Follow
	Implementation of the New Special Free School in Havering Cabinet will be asked to approve the implementation of	Cabinet	September	All relevant Members, Officers and business partners will be consulted.	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk	

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	the new special free school in Havering.					
	<p>Housing Allocation Policy 2018 Cabinet will be asked to consider and approve the draft Housing Allocation Policy in principle prior to statutory consultation with tenants.</p> <p>The Allocation Policy sets out the Council's priorities for the allocation of Council tenancies under Part VI Housing Act 1996.</p>	Cabinet	September	<p>Members will be provided with informal briefings and provided with a summary of the key points of the proposed policies.</p> <p>Cabinet is being asked to approve the draft policy in principle, which will be subject to 3 months' statutory consultation with tenants prior to Cabinet being asked to approve a final version.</p>	<p>Neehara Wijeyesekera Tenancy Services Manager neehara.wijeyesekera@havering.gov.uk</p>	
	<p>Tenancy Policy 2018 Cabinet will be asked to consider and approve the draft Tenancy Policy in principle prior to statutory consultation with tenants.</p> <p>The Tenancy Policy sets out the types of tenancy to be</p>	Cabinet	September	<p>Members will be provided with informal briefings and provided with a summary of the key points of the proposed policy.</p> <p>Cabinet is being asked to approve the draft policy in principle, which will be subject to 3 months'</p>	<p>Neehara Wijeyesekera Tenancy Services Manager neehara.wijeyesekera@havering.gov.uk</p>	

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	granted by the Council and provides for the review of introductory tenancies and flexible (fixed term) secure tenancies, and is amended in preparation for the implementation of changes to be introduced under the Housing & Planning Act 2016.			statutory consultation with tenants prior to Cabinet being asked to approve a final version.		
	Havering Economic Development Strategy Cabinet will be asked to agree the Economic Development Strategy	Cabinet	October	All relevant Members, officers and business partners will be consulted.	Helen Payne Interim Business Development Manager Helen.Payne@haverling.gov.uk Tel: 01708 433276	Document To Follow
	Bretons Detailed Business Plan Cabinet will be asked to approve an application for funding in excess of £500k, to continue with the Bretons Development phase based on the detailed business plan to	Cabinet	October	The relevant officers, councillors, business partners and key stakeholders will be consulted.	Reedah El-Saie Commercial Development Project Manager reedah.el-saie@haverling.gov.uk	

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	be presented to Cabinet in October 2018.					
	White Hart Lane Development The Deputy Leader and Lead Member for Housing will be asked to give approval to enter into a formal contract for Works, for construction of new-build housing units on Council-owned land at White Hart Lane, Collier Row.	Cabinet Member for Housing	Not before October	Neighbours and members of the public generally have been consulted as part of the Planning process.	Mark Howard mark.howard@haverling.gov.uk	HRA Capital Programme Delivery Strategy Executive Decision and Checkpoint Board approval to seek tenders
	Housing Succession Policy Cabinet will be asked to consider and approve the draft Housing Succession Policy which is introduced in order to address the changes to succession rights introduced by the Localism Act 2011 and Housing & Planning Act 2016, prior to statutory consultation with tenants in accordance with s.105 Housing Act 1985	Cabinet	November	Members will be provided with informal briefings and provided with a summary of the key points of the proposed policies. Cabinet is being asked to approve the draft policy in principle, which will be subject to statutory consultation with tenants in accordance with s.105 Housing Act 1985 prior to Cabinet being asked to	Neehara Wijeyesekera Tenancy Services Manager neehara.wijeyesekera@haverling.gov.uk	



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				approve a final version.		
	The Corporate Plan 2018/19 Cabinet will be asked to approve the Corporate Plan 2018/19	Cabinet	November	All relevant Members, officers and business partners will be consulted. Various members of staff are engaged in the development of the Draft Plan through workshops and via the staff conference that took place on 24 <sup>th</sup> April, 2018. SLT will consider the first draft of the Plan on 15 <sup>th</sup> April and are likely to consider further drafts thereafter. New Cabinet Members will be consulted prior to the Cabinet meeting. The results of the resident's survey currently underway will also inform the final draft.	Phillipa Brent-Isherwood Head of Business Performance philippa.brent-isherwood@havering.gov.uk	Document To Follow
	Secure Tenancy Agreement Terms and Conditions Cabinet will be asked to consider and approve the draft amended terms and conditions	Cabinet	November	Members will be provided with informal briefings and provided with a summary of the key points of the proposed policy.	Neehara Wijeyesekera Tenancy Services Manager neehara.wijeyesekera@havering.gov.uk	

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	of secure tenancy agreements proposed to be amended under s.102-103 Housing Act 1985, prior to statutory consultation with tenants under s.103 Housing Act 1985			Cabinet is being asked to approve the draft policy in principle, but which will be subject to statutory consultation with tenants in accordance with s.105 Housing Act 1985 prior to Cabinet being asked to approve a final version.		